

**TOWN OF AMHERST -- PLANNING BOARD
SITE PLAN REVIEW APPLICATION**

<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Applicant(s)</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Telephone Number</div>	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">For Office Use Only</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Application #</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Filing Date</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Public Hearing Date</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Decision/Date</div>
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<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Owner (if other than applicant)</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Telephone</div>	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Attorney/Engineer/Architect</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Telephone</div>
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Name and description of project _____

Amendment to previously granted permit yes no

Property address _____

Assessor Map/Parcel#(s) _____ Property Deed Book/Page #(s) _____

Zoning District(s) _____

Lot size _____ sq. ft. _____ acres

Existing land use and classification number (Zoning Bylaw section 3.3):

Proposed land use and classification number:

Minimum Setback	Front	Required _____	Proposed _____
	Rear	Required _____	Proposed _____
	Side 1	Required _____	Proposed _____
	Side 2	Required _____	Proposed _____
Maximum Lot Coverage		Permitted _____ %	Proposed _____ %
Maximum Building Coverage		Permitted _____ %	Proposed _____ %
Maximum Building Height		Permitted _____	Proposed _____

SITE PLAN REVIEW APPLICATION

Number of existing buildings on site: _____ Total floor area of each: _____

Number of proposed buildings: _____ Total floor area of each: _____

Parking Spaces Required _____ Proposed _____

If residential use is proposed, number of dwelling units _____

Request for Waiver(s)

Waiver(s) are requested from Article II, Section 3B of the Planning Board Rules and Regulations. List section numbers to be waived and **indicate reason(s) for request.**

Signature of applicant(s)

Signature of property owner(s)

PLEASE NOTE: The Town of Amherst - Planning Board Rules and Regulations (attached), Zoning Bylaw Section 11.2 Site Plan Review, and Landscaping Guidelines (available at the Planning Department office) should be used for reference in completing applications.

Site Plan Review Fee Calculation:

A. Standard Calculation

Calculate and add the following:

\$100/5,000 sq. ft of new/alterd lot coverage (the total square footage of all new/alterd building footprints, plus all paved surfaces):

_____ sq. ft. ÷ 5,000 sq. ft. x \$100 = _____
area of new/alterd coverage 'coverage' portion of fee

plus

\$200/5,000 sq. ft. of new/alterd GFA (gross floor area—the total square footage of all new floor area on all levels of all new buildings):

_____ sq. ft. ÷ 5,000 sq. ft. x \$200 = _____
area of new/alterd GFA 'GFA' portion of fee

Coverage fee	\$	_____
GFA fee	+	\$ _____
Total SPR fee	\$	_____

B. Alternative Calculation

Where an SPR is required for minor site or building changes (signs, lighting, painting, etc.), and no new/alterd site coverage or building square footage are proposed, then the SPR fee shall be calculated as follows:

Review of site conditions & plan	\$100
Review of building conditions	<u>+ 200</u>
Total SPR fee	<u>\$300</u>

TOWN HALL OFFICE USE ONLY

Received by the Town Clerk on _____
date

Fee paid \$ _____

Town Clerk

Received by the Planning Department _____